

MANSFIELD TOWNSHIP COMMITTEE MEETING

July 14, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mr. Hayes made a motion to approve the June 23, 2021 Regular Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

Mr. Farino made a motion to approve the June 23, 2021 Executive Session Minutes, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

BILL LIST

Mrs. Hayes made a motion to approve the July 14, 2021 Bill List, which was seconded by Mr. McGuinness. Discussion of a fence on an auctioned property took place.

Ayes: Mr. Hayes, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: Mr. Farino

CLERK'S REPORT

Environmental Commission Zoom Meeting – The Commission requested to continue Zoom meetings. Ms. Hrebenak asked if the Committee was open to have the Zoom Account remain for the Environmental Commission's meetings. Committee agreed with the Commission managing the Zoom portion.

Janes Chapel Road Quote – Received quote from Engineer for the project. Ms. Hrebenak asked the Committee to look it over so that at the next meeting we can move forward.

Request from Foreclosure Property – The gentleman is interested in taking the property back. Mr. Lavery stated it will have to be auctioned off since it was foreclosed for a tax sale. The property will go on the next property sale auction.

Current Foreclosure List – There is a map of the properties that Mrs. Fascenelli highlighted on the current foreclosure list.

Mt. Bethel Church – The well was tested for depth and that information was forwarded to the architect to see what we can do.

Ayes: Mr. Hayes, Mr. Farino, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: Mr. McGuinness

FINANCE REPORT

Mrs. Mollineaux reported:

Body Cam Grant – Resolution on tonight for the Body Cam Grant. We are finished purchasing, but after the paperwork the State wants certain language and resolutions. We are doing another resolution so we can be re-imbursed.

Six-Month Expenditure Report - Is in the packet. Committee can see where we are after six months with the budget.

Utility Question – Mayor Watters asked about oil, gas and electric prices going up and how we are with the budget. Mrs. Mollineaux stated that at this time the budget numbers are ok.

EMPLOYEES' REPORTS

Mrs. Fascenelli reported:

Flyers for Website – There flyers in the packet are requested to put on the website about composting and to be a good neighbor to bears. Committee okayed putting them on the website.

Household Hazardous Waste Collection – Is scheduled for Sunday, October 3rd, which will appear on the website and flyers will be at the Municipal Building.

Girl Scouts – A local troop is working toward their Silver Awards and need to dedicate 40 hours to a project that is sustainable and helps the community. If the Committee has any ideas, please let Mrs. Fascenelli know and she'd be happy to be the lead on the project.

Road-Side Clean Up – The Girl Scout Troop will help with this either the end of this month or early next

month.

Diana Dove Presentation – Recycling presentation to the Girl Scouts.

Mr. Snyder reported:

Mt. Bethel Road – Mr. Snyder talked to the engineer's helper who will be here on Monday and they will go out with Independence at their end. They are going to pave their 800 feet at the same time. All cross drains are done, two more catch basins to do, and a little bit cutting back some brush clean up. Everything else is pretty much caught up. Potential start date is either the first week or second week of August. South State is supposed to let Mr. Snyder know tomorrow. He will let the Committee know the start date so it can be put it on the website. Mr. Snyder will print letters and place in mailboxes to let residents know the dates and what sections of the road will be closed from time to time. He will try to keep traffic open as much as possible. He will also post it on the sign in front of the DPW Building. South State said it would be about a week to complete. The entire length won't be done because of the amount budgeted is above that, so we will go as far as we can. Both lanes will be equally paved. Mrs. Mollineaux asked for an updated price that the entire road might be able to cover. My Snyder will speak to him and get a price to Mrs. Mollineaux.

Discussion took place about the amounts budgeted this year for Airport Road, Janes Chapel and Mt. Bethel.

Chief Reilly stated:

Body Cameras – Chief Reilly stated the cameras are working well and have helped out a lot in investigations so far. Mayor Watters commented on this month's police report that included a few nice letters from local residents thanking the officers, including a man who was arrested but thanked the police department.

ENGINEER'S REPORT

No report at this time.

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting.

Carol Thompson, Rt. 57, came to speak to the Zoning Officer about the non-compliance of non-conforming use at Rt. 57 Auto – junkyard ordinance and zoning. Court date is July 20th for the junkyard ordinance. Mr. Lavery sent pertinent files to Mr. Ferriero and suggested we wait until after the court date. He will speak to the Committee about other options in Executive Session. Mrs. Thompson stated both she and her husband were yelled at and cursed in an incident during the weekend. Mr. Lavery stated to wait to see what happens in court next Tuesday. Mrs. Thompson will call to make an appointment with the Zoning Officer.

Joe Toscano, Rt. 57 Auto Salvage, wanted to make an appointment with the Zoning Officer. Upon further discussion about what vehicles were permitted to be parked outside the fence, Mr. Lavery stated it's set for litigation for Tuesday. Mr. Toscano will call to make an appointment with the Zoning Officer.

Mayor Watters asked for further comment from the public; seeing none, public portion was closed.

RESOLUTIONS

**RESOLUTION # 2021-140
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 14th day of July, 2021 that payment is to be made to the certificate holder as noted:

Darren Moore
358 W Fairway Place
Chandler, AZ 85225

Block 2701 Lot 15
Certificate # 15-00020
\$ 4,210.48

**RESOLUTION # 2021-141
Endorsement of Redeemed Municipal
Tax Sale Certificate**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery

to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

Tax Sale Certificate Number	Block / Lot	Original Certificate Amount
2013-018	2805 / 7	\$ 131.56

**RESOLUTION NO. 2021-142
OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANSFIELD**

**RESOLUTION AUTHORIZING AN ACCEPTANCE TO THE STATE OF NEW JERSEY, DEPARTMENT OF LAW &
PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL: SFY21 BODY-WORN CAMERA GRANT PROGRAM**

WHEREAS, S-1163 requires law enforcement officers to wear body cameras & shall take effect on June 1, 2021;

WHEREAS, the Office of the Attorney General had announced availability of funds for SFY21 Body-Worn Camera Grant program; and

WHEREAS, the Body-Worn Camera Grant Program is designed to provide law enforcement agencies with funding for the purchase of body-worn cameras, ancillary accessories and storage; and

WHEREAS, the Township of Mansfield applied and has been awarded a SFY21 Body-Worn Camera Grant Award #21-BWC-249 in the amount of \$32,608.00

WHEREAS, the grant period is from January 1, 2021 to December 31, 2025.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield that the Chief of Police, Chief Financial Officer, Mayor, Township Clerk and/or such other officials as is appropriate and proper, accept the SFY21 Body -Worn Camera Grant funding and execute documents necessary to implement this Resolution.

**RESOLUTION # 2021-143
TO AUTHORIZE AND APPROVE A SALARY FOR AN EMPLOYEE**

WHEREAS, Ordinance Number 2020-14 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employee shall be compensated for the year 2021, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Alexander Kohn	Part-Time Laborer	\$15.00 / hour Not to Exceed 12 Weeks

**Township of Mansfield
Warren County, NJ
Resolution 2021 –144**

A Resolution Authorizing In-Rem Foreclosure Proceedings

Whereas the Certified Tax Collector of the Township of Mansfield, Warren County, NJ has prepared the attached In-Rem Foreclosure List, and;

Whereas it is the desire of the Township Committee to institute an in-rem foreclosure against the properties as set forth, and;

Whereas it is in the best interest of the municipality to institute such proceedings,

Now, Therefore, Be It Resolved by the Township Committee of the Township of Mansfield, Warren County, NJ this 14th of July 2021 that the Tax Sale Certificates on the attached Tax Foreclosure List, now held by the Township of Mansfield before closed by summary proceedings, in-rem, and as described and set forth in NJSA 54:5-104 et seq., as amended, and pursuant to the Rules of Civil Practice of the Supreme Court of the State of New Jersey.

**Tax Foreclosure List
Township of Mansfield
Warren County, NJ**

Schedule Number	Certificate Of Tax Sale Number	Name of Owner as it appears on last tax duplicate & in certificate of tax sale	Description of land as it appears on tax duplicate & in certificate of tax sale Block / Lot	Date of Tax Sale	Amount of Sale \$	Amount of tax liens Accruing subject to tax Sale including interest, Penalties & costs as of	Amount to redeem as of
	18-00092	De Nagel, Eugene	301/14	11/29/18	1,257.50		
	367	Shirley, Edward	2512/3	1/30/60	104.24		
	200424	Ware, Josephine c/o Marta Hill	2606/3	6/9/04	69.91		
	200425	Ware, Josephine c/o Marta Hill	2606/4	6/9/04	69.91		
	19-00011	Delorenzo, Robert	2606/8	12/5/19	4,069.69		
	94-00027	Mollen, Baker	2701/8	10/6/94	28.05		
	15-00021	Kirk, Orson	2701/18	12/10/15	75.94		
	15-00023	Kirk, Orson T.	2701/20	2/10/15	147.87		
	2011-013	Baker, Rose	2701/21	9/19/11	56.13		
	2011-016	Unknown	2707/9	9/19/11	72.34		
	16-00056	Byers, Fred Lien to Hattie McDonald	2711/3	12/1/16	120.87		
	16-00057	Porter Goode c/o Jeanne G Johnson	2711/4	12/1/16	131.36		
	2013-016	Jones, Louise Est.	2711/5	11/13/13	135.86		
	1753	Lincoln Manor	2712/15	7/13/92	67.70		

RESOLUTION 2021-145

**AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT # 6
INCLUDING BUT NOT LIMITED TO AIPORT ROAD
MILLING AND PAVING FROM
SOUTH STATE INC, 202 REEVES ROAD, BRIDGETON, NJ 08302
AMENDMENT TO RESOLUTION 2021-65 ADOPTED MARCH 10, 2021**

WHEREAS, the Township of Mansfield wishes to contract out for road milling and paving under the Morris County Co-Op; and

WHEREAS, Morris County Co-Op Pricing system awarded a contract to South State Inc., 202 Reeves Road, Bridgeton, NJ 08302 for milling and paving; and

WHEREAS, the Chief Financial Officer has certified that funds were appropriated in the amount of \$18,000.00; and

WHEREAS, the Township is authorized to make purchase through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to authorize these services through the Morris County Co-Op Pricing System for including but not limited to the following:

Airport Road

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue a purchase order to South State Inc, 202 Reeves Road, Bridgeton, NJ 08302

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Donna M. Mollineaux, Chief Financial Officer of the Township of Mansfield, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed

\$18,000.00. The appropriations will be made available through the following accounts:

C-04-44-215-0000-0003	Capital Reserves	\$ 7,000.00
T-14-56-289-1254-0000	Kensington III Performance Bond	\$ 11,000.00

**RESOLUTION NO. 2021-146
OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANSFIELD**

Authorizing Payment of Municipal Obligations

WHEREAS, the Township Committee of the Township of Mansfield finds and declares that certain municipal obligations have come due and are now payable; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts: **WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

BILLS LIST	
CURRENT	\$808,488.28
CAPITAL	\$7,982.54
TRUST	\$
DOG	\$20.40
RECREATION	\$
OPEN SPACE	
DEV ESCROW	\$3,384.00
UNEMPLOYMENT	
TAX PREMIUM	\$
MANDATORY DEV	\$2,131.25
OUTSIDE EMPLOY	\$
TOTAL	822,006.47

PREPAID LIST	
CURRENT	\$97,663.63
CAPITAL	
TRUST	
DOG	
RECREATION	
OPEN SPACE	
DEV ESCROW	
UNEMPLOYMENT	\$30.14
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$98,530.57

Mr. Hayes made a motion to approve Resolution 2021- 40 – 2021-146, which was seconded by Mr. McGuinness.

Mayor Watters asked when the DPW part-time summer help was going to start. Mr. Snyder stated it would be Monday.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Hayes made a motion to go into Executive Session at 8:01 pm, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

Mr. Lavery stated the Executive Session discussion will include:

- Two personnel matters; one dealing with DPW
- Potential litigation dealing with Rt. 57 Salvage
- Attorney/client privilege – letter from tax office

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 8:49 pm.

Roll Call: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Mr. Lavery announced the return from Executive Session at 8:49 pm where they discussed:

- Two personnel matters dealing with DPW
- Potential litigation matter dealing with Rt. 57 Auto Sales
- Attorney/client privilege dealing with a tax office letter
- Attorney/client privilege dealing with the fire company

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery suggested a motion for posting a full-time DPW position.

Mr. Hayes made a motion to post for a full-time DPW position, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

COMMITTEE REPORTS

Truck Traffic – Mr. Farino stated he received a complaint from a resident on Hazen where a lot of trucks are driving on Watters and Hazen Roads. He spoke to the safety manager at Borealis who said their business has increased and the truck brokers has changed a bit. They do all they can to tell the truckers to use the proper truck route, but they ignore it. The lady in the office tells the trucks which way to go, but they go the opposite way. The manager said to ticket them. Mr. Farino wanted to talk to the Engineer if he was present. He asked Mr. Lavery if there is any way to deal with the State to help them deal with signage on the roads. The truckers are using their GPS that brings them on the local roads. Mr. Farino asked if we can help them out with what to do regarding the State for signage. Mr. Lavery stated Mr. Ferriero would know who to contact in the State.

Alternate Truck Route – Mr. Farino stated at the LUB meeting, the people who are going to put something on Blau and Rockport Road said they are going to use the truck route on Airport Road. Mr. Farino asked if there was anything on paper that it's a truck route. Mr. Snyder stated it wasn't. The biggest problem is the truck owners are too cheap to buy truck GPS, they are buying regular GPS which is for cars. It's also been a problem on Cherry Tree Bend. Mayor Watters stated Ms. Hrebenak will find out information.

Mr. Hayes made a motion to adjourn at 8:55 pm, which was carried by all.